



JANET PAPST

TRIPSCHOOL CERTIFIED TOUR
DIRCTOR/GUIDE

CONTACT

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CERTIFICATIONS

Tour Director Certification - **TripSchool**
DC BootCamp 2025

GUIDE LICENCES

Washington DC

PERSONAL INTERESTS

- Hiking
- Biking
- Kayaking
- Traveling
- Arts/Museums
- Organizing events
- Community service

DESTINATION KNOWLEDGE

Michigan
Washington DC
Gatlinburg/Pigeon Forge , TN

DESTINATION TRAINING

TripSchool

-Tour Director Washington DC Boot Camp Certification, October, 2025

RELEVANT EXPERIENCE

Owner/Executive Director

Advanced Practice Management / 16 years

Serve as a consultant in the healthcare industry related to new practice start-ups, mergers, strategic planning, budgeting, and financial oversight. Market, network, and secure new business to generate growth within the company. Strong organization and project management skills

Administrator

Matrix Pain Management / 6 years

Responsible for financial, operational, and human resource management; accounting, budgeting, strategic planning, and business development. Negotiated contracts, leases, and bank financing. Analyzed the feasibility of numerous business ventures.

Team Lead-Planning and Control Specialist

Accenture / 3 years

Responsible for the budgeting and tracking of spending on Information Technology projects. Restructured a team of 10.

Assistant Director of Administrative Services

Central Michigan University / 2 years

Responsible for the budgeting and planning for the Office of Information Technology, encompassing 13 cost centers and 5 directors. Served as a member on 4 committees entailing the use of IT on campus.

ACADEMIC BACKGROUND

Central Michigan University

*Bachelor of Science in Business Administration
May, 1991*