

TripSchool Certified Tour Director/Guide

☎ (910) 294-1091

✉ Katie@fulfilledpassporttravel.com

🏠 Mount Rainier, MD - (West Hyattsville Metro on the Green Line)

🛫 US Passport (DCA, BWI, IAD airports)



Customer Service Experience

Tour Director/Event Host, April 2022 – Present, Washington, DC

- Greet and guide groups around Washington, DC, Alaska, and US National Parks in AZ, UT, WY, SD, CO
- Accommodate special requests and anticipate the needs of the travelers

Travel Advisor and Long-Term Travel Coach, December 2020 – Present, *Fulfilled Passport Travel*

- Coach recent graduates and established professionals on traveling for an extended period of time on a gap year, sabbatical or career break.
- Book clients on adventure group trips and customized individual itineraries

Leadership Experience

Youth Program Coordinator Cruise Staff, 2010-2014, *Holland America Line*, At Sea

- Planned, created, printed, and delivered the daily schedule of events for up to 400 youth
- Managed the daily youth operations, facility, events, and up to 7 staff

Public Speaking and Project Management Experience

Community Development Planner, City of College Park, 2019-2021

Grants Manager, Anne Arundel County, 2017-2019

Program Manager, The Corps Network, 2016-2017

Certifications

- TripSchool Certified Tour Director, 2022 ([TripSchool Campfire Guide Profile Link](#))
- Washington, DC Licensed Guide
- Red Cross Adult and Pediatric First Aid/CPR/AED

Education

- Master of Arts in Environmental Studies, University of North Carolina, Wilmington, NC
- Bachelor of Science in Marine Biology and Environmental Science, University of North Carolina

Destination Experience

Independent Travels: United States East Coast from Maine to Florida, Colorado, Arizona, California, Alaska (7 weeks), Australia (7 months), New Zealand (7 months), Southeast Asia (3 months), Costa Rica (1 month), Italy (1 month)

Cruise Staff: Caribbean Islands, Alaska, Mediterranean, Baltic, Maine and eastern Canada, Norway

Additional Skills

Computer and smart phone skills, Canva, light video editing, SurveyMonkey, Salesforce, Dropbox, Zoom, Google Drive, Microsoft Office Suite including Teams, Certified Advanced Scuba Diver

Personal Interests/Hobbies

I love being outside in nature while hiking and biking. I have played soccer for about 20 years and have always been drawn to salt water. I snorkel, scuba dive, kayak, and enjoy seeing all types of underwater wildlife. I also attempt to grow fruit and vegetables in raised garden beds at home. My favorite covid purchase is an e-bike that I use around the DC area.