

RESUME

GRACE LEONG NYUK YIN

Date of Birth: 18th December 1958

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EXPERIENCE

- 1983 - 1987 : Rank Xerox Ltd / Xerox Corporation Ltd:
Last held position — District Sales Manager
- Started career as Sales Representative
 - Promoted to Major Accounts Executive
 - 1986 promoted to position of District Sales Manager and responsible for the Sales Department in Sabah (Xerox/copiers, electronic typewriters and copy centres) and in training the Sales Representatives
- 1988 (9 months) : Mulpha Trading : Last held position Branch Manager
(Xerox Corporation ceased operations in Sabah with Mulpha Trading took over as distributor for Xerox Corporation.)
- Head of Sabah Branch and Responsible for all Sabah branch operations in sales, administration and personnel (Office automation, electrical appliances, canned food products, lingerie)
- 1988 - 1993 : Telepage Marketing : Sole Proprietor
(Sole Distributor and Marketing the Nahapas Paging system and pagers in Sabah)
- 1994 - 1995 : Elite Pro. Sdn. Bhd. : Director / Trainer (Personal Management System)
- Nov'89 - present : Free Lance Tourist Guide
- 2001 : Asian Tourism Institute — Trainer for Basic Tourist Guide Course
- 2002 - present : Trainer for CTRE, We Are The Host, Eco Host, Mesra Malaysia
(Programs by Ministry of Tourism, Arts and Culture)
- 2014 - present : Lecturer/Speaker for Tourism topics in various organization and institutes/colleges
- Responsible for planning and training **Region Specific Tourist Guide (RSTG) migration program, actual Full RSTG and schedules.**

2014 - present : National Trainer for World Federation of Tourist Guide Associations (WFTGA)
- certified qualified trainer to conduct WFTGA Tourist Guide Communication and Guiding Course

2016 - present : Technical Advisor/Certified Vocational Training Manager and Trainer for RSTG program, Jesselton College
- Responsible for scheduling and prepare the classes for the Region Specific Tourist Guide Course (RSTG) and the Basic Tourist Guide Course
- The main Trainer for the RSTG courses at Jesselton College

EDUCATION

- 1975 : Senior Cambridge 'O' level with Grade One
- 1989 : SKM for Basic Tourist Guide Course
- 2013 : Kursus Induksii Pentauliahahan Persijilan Kemahiran Malaysia (PP-PPD-PPB)
- 2014 : National Trainer (World Federation of Tourist Guide Associations)
- 2014 : Kursus Peraliihan (Migrasi) Region Specific Tourist Guide (RSTG)
- 2017 : SKM for Region Specific Tourist Guide (RSTG)
- 2016 : Diploma Lanjutan Kemahiran Malaysia (Vocational Training Manager) (VTO)

OTHER ACHIEVEMENT

- Pioneer in developing the **KK Heritage Walk** Tourism product.
- Author of " A GUIDE TO KK HERITAGE WALK" Guidebook

AFFILIATION

Platinum Member of Sabah Tourist Guides Association with held positions:

- 2002 - 2003 : Vice Chairman
- 2010 - 2012 : CTRE Officer
- 2013 - 2014 : Protocol & Communication Officer
- 2014 - 2017 : President
- 2020 – 2021 : President